

Report to the Overview Scrutiny Committee

Subject: Covalent Performance Monitoring Report: Quarter 4 2012/13, incorporating Portfolio Holder question and answer session.

Date: 10 June 2013

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1. Purpose of the Report

- To offer the opportunity for Members to examine a key service area under a specific Portfolio:

Communications: Cllr Payne (Portfolio Holder for Public Protection and Communications.)

- To provide Members with an overview of the Quarter 4 2012/13 performance information.

2. Background

Within the remit of this committee is a responsibility to examine issues around performance management both by receiving the quarterly monitoring reports and by maintaining a rolling programme of challenge to the Portfolio Holder and relevant Corporate Director(s).

3. Examination of the Communications element of the Public Protection and Communications Portfolio (Portfolio Holder: Councillor Payne).

As part of its' forward strategy, the Overview Scrutiny Committee has opted at each meeting to examine a key service area under a particular Portfolio and for the relevant Portfolio Holder to be available at the meeting to answer questions.

Councillor Payne will attend the meeting between 5.45 and 6.30pm to take questions on the Communications element of his Portfolio.

4. Performance Overview Quarter 4 2012/13

Members will receive a brief overview of the end of year performance from the Corporate Director and have the opportunity to raise any additional questions.

The following reports will be displayed during this part of meeting:

4.1 Indicator report by Portfolio: This is the standard quarterly report on performance indicators.

4.2 Actions Report by Portfolio: This is the standard quarterly report on actions.

As agreed previously, paper copies are no longer included in the agenda papers however they are available to download from the website via the following link:

www.gedling.gov.uk/performance.

For Members who have opted to receive paper copies the reports will be attached with this report and are also available to view in the Members room.

4.3 Outcomes Report (Appendix 1): This report is produced by the Senior Leadership Team as part of the process of preparing the quarterly digest, and provides details of headline achievements during the reporting period.

5. Recommendation

Members are recommended to:

- examine the reports with specific reference to the Communications Portfolio and put questions to the Portfolio Holder.
- raise any further questions they may have around wider performance.

Appendix 1: Outcomes Report